



CONTRACT RENEWAL LETTER

Date: August 09, 2023
Contract #: UCPJMU6169
Service: Gender, Race, and Ethnicity Salary Study Services
Renewal Period: 11/14/2023 to 11/13/2024
Renewal #: 2 of 4 One-Yr
Issued By: James Madison University
Krista McDaniel, Procurement Team Manager Ph: 540-568-7523
Fx: 540-568-7935
Contractor: DCI Consulting Group, Inc.
Attn: Brian Pirko
1920 I Street NW
Washington, DC 20006 Ph: (202) 828-6900
Contract Administrator: Chuck Flick, Human Resources

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 3.6% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

Contractor agrees to continue working with JMU to conduct a salary equity analysis every two years rather than every three years.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

DCI Consulting Group, Inc.

By: 

Brian Pirko

Name (print)

Vice President

Title

08/10/2023

Date Signed

James Madison University

By: 

Krista McDaniel, CUPO, VCCO

Name (print)

Procurement Team Manager

Title

8/9/2023

Date Signed



Renewal #2

Contract #: UCPJMU6169
Contractor: DCI Consulting Group, Inc.
Renewal Period: 11/14/2023 – 11/13/2024
Commodity: Gender, Race, and Ethnicity Salary Study Services

Pricing Schedule

1. Contractor's Pricing:

Gender, Race, & Ethnicity Salary Study Report Flat Fee - \$15,000.00

Additional Services Hourly Rates*:

***Hourly rates would only be applied for work requested outside of the scope of the flat fee above.**

Analyst: \$265.73

Associate Consultant: \$292.30

Consultant: \$318.90

Senior Consultant: \$372.00

Associate Principal Consultant: \$425.20

Principal Consultant: \$504.90

Director: \$531.50

2. Services Calls:

In response to generated report is included at no additional cost. However, if additional scope needs arise from these questions/conversations, DCI would look to negotiate additional fees for additional scopes of work. All additional fees shall be pre-approved by JMU in writing before commencing work. DCI will respond to inquiries within one business day.

3. Payment Terms:

DCI will invoice 50% of each project fee upon receipt of client data, or two weeks after the project kickoff meeting (whichever is earlier), and the final 50% due upon DCI's delivery of draft reports to JMU.

4. DCI will work with JMU at the start of all projects to determine a project plan/timeline that meets the needs of JMU in order to deliver results by the projected date. JMU will provide all data within two



Renewal #2

weeks of the project kickoff meeting, and will answer any clarifying data questions within five days of submission of those questions. JMU is aware that any delays in these timelines may result in DCI not being able to finish the study by the projected date.

5. Contractor has disclosed all potential fees. Additional charges will not be accepted.
 6. Contractor shall not charge the Purchasing Agency charge card processing fees.
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