



CONTRACT RENEWAL LETTER

Date: May 16, 2025
Contract #: UCPJMU6088
Service: Videography Services
Renewal Period: 7/23/2025 to 7/22/2026
Renewal #: 4 of 4 One-Yr
Issued By: James Madison University
Adam Fleming, Buyer Senior Ph: 540-568-4280
Fx: 540-568-7935

Contractor: Collector Productions
Attn: Catherine Meadows
3115 Grove Ave
Richmond, VA 23221

Contract Administrator: Justin Roth, Communications & Marketing

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Collector Productions

By: 
Catherine Meadows

Name (print)

Owner 5/20/25

Title Date Signed

James Madison University

By: 
Adam Fleming,

Name (print)

Buyer Senior 05/16/25

Title Date Signed



Contract #: UCPJMU6088
Contractor: Collector Productions
Renewal Period: 7/23/2025 - 7/22/2026
Commodity: Videography Services

Pricing Schedule:

For Live Events	HOURLY RATE
Site visit and planning	\$350.00
Camera Operator	\$100.00
Director	\$275.00
Post-production and delivery of video archive	\$250.00
For Produced Video	
	HOURLY RATE
Pre-production and planning	\$150.00
Scriptwriting	\$50.00
Video capture (on location)	\$125.00 (per crew member)
Video capture (in studio)	\$100.00 (per crew member)
Graphics and title development	\$50.00
Video editing	\$50.00
Voice over	\$30.00
Audio editing	\$25.00
Finalizing files (compressing, uploading, etc.)	\$20.00
Equipment Rental	
	DAY RATE
Blackmagic Mini URSA 12k	\$400.00
Blackmagic Mini URSA 4.6k G2	\$350.00
Sigma Cine FF Prime 5-Lens Set	\$600.00
Rokinon DSX Cine 4-Lens Set	\$400.00
Aputure LS C300D II (2 Available) Light	\$150.00 per
Aputure LS 600x Bi-Color LED Light	\$150.00
DJI Mavic 3 Pro with ND Filter Kit	\$300.00
DJI Inspire 2	\$500.00
Ronin RS2 with Control Ring	\$400.00
Flycam Flowline Master Support	\$150.00
Blackmagic Design Studio Camera 4k 2	\$150.00
Blackmagic Design ATEM Mini ProHDMI Livestream switcher	\$50.00
Livestream Misc. Accessories Kit	\$500.00
Audio Recording Kit (Rode)	\$200.00
Manfrotto Tripod with Video Head	\$100.00
DJI Video Transmission Comobo	\$120.00
Amaran F22x 2x2 Bi-Color LED Light	\$80.00
Ricoh THETA X 360° Camera	\$50.00