



## CONTRACT RENEWAL LETTER

**Date:** April 26, 2024  
**Contract #:** UCPJMU6036  
**Service:** Kitchen Equipment Maintenance & Repair  
**Renewal Period:** 6/1/2024 to 5/31/2025  
**Renewal #:** 3 of 4 One-Yr  
**Issued By:** James Madison University  
Michael Morrison, Buyer Senior Ph: 540-568-6181  
Fx: 540-568-7935

**Contractor:** Wagner Food Equipment dba Hobart Sales & Service  
Attn: Mark Peacock  
6737 Thirlane Road  
Roanoke, VA 24019 Ph: (800) 542-5846

**Contract Administrator:** David Comer, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.6% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Wagner Food Equipment dba Hobart Sales & Service**

**By:**

Mark Peacock

*Name (print)*

President

*Title*

4-29-24

*Date Signed*

**James Madison University**

**By:**

Michael Morrison, MS, VCCO, CUPO

*Name (print)*

Buyer Senior

*Title*

4/26/2024

*Date Signed*

**Contract #:** UCPJMU6036

**Contractor:** Wagner Food Equipment dba Hobart Sales & Service

**Renewal Period:** 6/1/2024 – 5/31/2025

**Commodity:** Kitchen Equipment Maintenance & Repair

**Pricing Schedule**

The following Labor, Other Fees, and Discounts sections represent the negotiated pricing for all represented items and should be reflected in all quotes and proposals for the University. No other fees or charges shall be acceptable.

**LABOR & MISC.**

<b>Labor Rates</b>	<b>Regular</b>	<b>Overtime/Emergency</b>
Technician	\$105.41	\$158.11
Helper	\$54.90	\$82.36

<b>Other Fees</b>		
Credit Card Fees		N/A
Shipping		
	Regular Freight	\$21.96
	2 Day Delivery Freight	\$60.39
	Next Day Delivery Freight	\$104.31
Travel		
	Regular Hours	No travel fees
	Overtime/Emergency Travel*	\$164.70 fee
	<i>*Only to be charged once per trip and invoice must indicate justification to include dates and times of overtime worked.</i>	

Product Line	Discount
Hobart	10%

1. Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.
2. Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and/or a change order issued by the Purchasing Agency.