



CONTRACT RENEWAL LETTER

Date: February 04, 2025
Contract #: UCPJMU6005
Service: Voluntary Employee Benefits
Renewal Period: 4/5/2025 to 4/4/2026
Renewal #: 4 of 7 One-Yr
Issued By: James Madison University
Adam Fleming, Buyer Senior Ph: 540-568-4280
Fx: 540-568-7935

Contractor: Financial Integrity Resources Management (FIRM)
Attn: Philip Harris
300 E Lombard Street, Suite 840
Baltimore, MD 21202 Ph: 410-463-9466

Contract Administrator: Julie Byers, Human Resources

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Financial Integrity Resources Management

(FIRM)

By: 

Philip Harris

Name (print)

President & CEO 02-04-2025

Title Date Signed

James Madison University

By: 

Adam Fleming,

Name (print)

Buyer Senior 02/04/2025

Title Date Signed