



## CONTRACT RENEWAL LETTER

**Date:** March 19, 2024  
**Contract #:** UCPJMU6000  
**Service:** Steam Plant Specialty Parts  
**Renewal Period:** 4/12/2024 to 4/11/2025  
**Renewal #:** 3 of 4 One-Yr  
**Issued By:** James Madison University  
Michael Morrison, Buyer Senior

Ph: 540-568-6181

Fx: 540-568-7935

**Contractor:** Carotek, Inc.  
Attn: Craig Parker  
8807 Whitepine Road  
Richmond, VA 23237

Ph: (804) 279-8800

**Contract Administrator:** Dennis Hart, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.9% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **Carotek, Inc.**

**By:** Craig Parker

Craig Parker

*Name (print)*

Vice-President

3/20/2024

*Title*

*Date Signed*

### **James Madison University**

**By:** Michael Morrison

Michael Morrison, MS, VCCO, CUPO

*Name (print)*

Buyer Senior

3/19/2024

*Title*

*Date Signed*

**Contract #:** UCPJMU6000

**Contractor:** Carotek, Inc.

**Renewal Period:** 4/12/2024 – 4/11/2025

**Commodity:** Steam Plant Specialty Parts

PRICING SCHEDULE: James Madison University

Please refer to the attached sheets for labor rates and all contract discounts.

The following Labor, Other Fees, and Discounts sections represent the negotiated pricing for all represented items and should be reflected in all quotes and proposals for the University. No other fees or charges shall be acceptable.

#### LABOR & MISC.

<b>In House Rates</b>	<b>hourly rate</b>	<b>Travel hourly rate</b>
Electrical Controls Technician	\$111.40/hr	N/A
Mechanical Fabricator	\$111.40/hr	N/A
Welder/Fitter	\$111.40/hr	N/A
Electrical Controls Engineering	\$111.40/hr	N/A
Mechanical Engineering	\$111.40/hr	N/A

<b>On-Site Services</b>	<b>hourly rate</b>	<b>Travel hourly rate</b>
Factory Authorized pump/blower technician	\$132.62	\$90.18
Electrical Controls Technician	\$111.40	\$90.18
Mechanical Technician	\$111.40	\$90.18
Electrical Controls engineering/Programming	\$132.62	\$90.18

<b>Start-up and Training</b>	<b>Daily Rates</b>	<b>Travel hourly rates</b>
Start-up services	\$1,060.90/day + expenses	\$90.18
Training (up to (6) people)	\$1,060.90/day + expenses	\$90.18
Training (up to 12 people)	\$1,273.08/day + expenses	\$90.18

<b>Instrument Calibration Services</b>	<b>Rates</b>
Onsite Start-up/verification	\$175.05/hr + expenses
Flow calibration (portable calibration rig)	\$277.95 set-up + \$689.58/device + expenses
Flow Calibration (inline)	\$277.95 set-up + \$511.35/device + expenses
Pressure calibration	\$166.57 set-up + \$259.92/device + expenses
Temperature calibration	\$166.57 set-up + \$212.18/device + expenses
Level calibration	\$166.57 set-up + \$307.66/device + expenses

- Carotek, Inc. agrees that any required travel expenses shall follow GSA guidelines.

<b>Other Fees</b>	
Credit Card Fees	3% per transaction
Shipping	Standard shipping rates

<b>Product Line</b>	<b>Discount</b>
Amtrol	13%

Armstrong	14%
Asco	15%
Ashcroft/Wekster	17%
Clark/Reliance	List Price
Crane	10%
Valtek	Consumer Net
DeZurik	18%
DFT	5%
Endress & Hauser	12%
Eurotherm	7%
Gems	List Price
SVF	36%
National Basic Sensor (NBS)	9%
Grundfos	33%
Paco	7%
Peerless	7%
United Electric (UE)	List Price
Velan	12%
Wika	17%
Grundfos “packaged pump systems”	List Price
KEP	List Price
Armstrong Veris	List Price
Armstrong Trap Tester	List Price
Insultech	List Price
Eaton Filtration	18%
Macurco (gas detection)	List Price