



CONTRACT RENEWAL LETTER

Date: April 1, 2024
Contract #: UCPJMU5989
Service: Facilities Equipment and Vehicle Accessories
Renewal Period: 5/4/2024 to 5/3/2025
Renewal #: 3 of 4 One-Yr
Issued By: James Madison University
Terri Wuenschel, Buyer Specialist
Ph: 540-568-7209
Fx: 540-568-7935
Contractor: Shade Equipment Company, Inc.
Attn: John Kerns
4072 North Valley Pike
Harrisonburg, VA 22802
Ph: (540) 433-6440
Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing for labor will increase by 2.9% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Shade Equipment Company, Inc.

By: John Kerns
John Kerns

Name (print)

Branch Manager

Title BRANCH MANAGER Date Signed 4-2-2024

James Madison University

By: Terri Wuenschel,
Terri Wuenschel,

Name (print)

Buyer Specialist

Title Date Signed 4/1/24

Contract #: UCPJMU5989

Contractor: Shade Equipment Company, Inc.

Renewal Period: 5/4/2024 – 5/3/2025

Commodity: Facilities Equipment and Vehicle Accessories

Pricing Schedule

Manufacturer	Product Type(s)	% Off List	Plus Freight
*Western Products	SnowPlows, Spreaders, Parts	10%	Actual Freight Costs
Meyer Products	SnowPlows, Spreaders, Parts	10%	Actual Freight Costs
Buyers	SnowPlows, Spreaders, Parts	10%	Actual Freight Costs
*Knapheide	Truck Bodies, Parts	10%	Actual Freight Costs
Adrian	Van Interiors, Tool Boxes	10%	Actual Freight Costs
EZ-Dumper	Pickup Dump Inserts	10%	Actual Freight Costs
Scag Mowers	Mowers and Parts	10%	Actual Freight Costs
Labor	Labor	\$72.03 per hour	
*Additional discounts may apply when applicable			

1. The University will only pay what's agreed upon in the pricing schedule.
2. There will be no credit card processing fee for JMU and all potential fees have been disclosed.
3. Therefore, pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.
4. No additional modifications made to the contract are accepted without a contract modification submitted from this point forward.