



CONTRACT RENEWAL LETTER

Date: February 21, 2023
Contract #: UCPJMU5989
Service: Facilities Equipment and Vehicle Accessories
Renewal Period: 5/4/2023 to 5/3/2024
Renewal #: 2 of 4 One-Yr
Issued By: James Madison University
Terri Wuenschel, Buyer Specialist
Ph: 540-568-7209
Fx: 540-568-7935
Contractor: Shade Equipment Company, Inc.
Attn: John Kerns
4072 North Valley Pike
Harrisonburg, VA 22802
Ph: (540) 433-6440
Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Shade Equipment Company, Inc.
By: John Kerns
John Kerns
Name (print)
Branch Manager
Title Date Signed

James Madison University
By: Terri Wuenschel
Terri Wuenschel,
Name (print)
Buyer Specialist
Title Date Signed 2.22.23

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Commodity: Facilities Equipment and Vehicle Accessories

Pricing Schedule

1. The University will only pay what’s agreed upon in the pricing schedule. Therefore, pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.

Manufacturer	Product Type(s)	% Off List	Plus Freight
*Western Products	SnowPlows, Spreaders, Parts	10%	Actual Freight Costs
Meyer Products	SnowPlows, Spreaders, Parts	10%	Actual Freight Costs
Buyers	SnowPlows, Spreaders, Parts	10%	Actual Freight Costs
*Knapheide	Truck Bodies, Parts	10%	Actual Freight Costs
Adrian	Van Interiors, Tool Boxes	10%	Actual Freight Costs
EZ-Dumper	Pickup Dump Inserts	10%	Actual Freight Costs
Scag Mowers	Mowers and Parts	10%	Actual Freight Costs
Labor	Labor	\$70 per hour	
*additional discounts may apply when applicable			