



## CONTRACT RENEWAL LETTER

**Date:** October 10, 2024  
**Contract #:** UCPJMU5939  
**Service:** Paving Concrete and Excavating Services  
**Renewal Period:** 1/12/2025 to 1/11/2026  
**Renewal #:** 4 of 4 One-Yr  
**Issued By:** James Madison University  
Autumn Foster, Buyer Senior

Ph: 540-568-4501

Fx: 540-568-7935

**Contractor:** Partners Excavating  
Attn: Seth Berkey  
PO Box 2098  
Harrisonburg, VA 22801

Ph: (540) 433-1475

**Contract Administrator:** Gary Shears, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.7% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Partners Excavating**

**By:**

Seth Berkey

*Name (print)*

President

*Title*

*Date Signed*

Oct 15, 2024

**James Madison University**

**By:**

Autumn Foster,

*Name (print)*

Buyer Senior

*Title*

*Date Signed*

10/14/2024

**Contract #:** UCPJMU5939  
**Contractor:** Partners Excavating  
**Renewal Period:** 1/12/2025 – 1/11/2026  
**Commodity:** Paving Concrete and Excavating Services

1. See Pricing Schedule below.

<b>PRICING SCHEDULE BY ZONE</b>									
	<i>Zone 1</i>	<i>Zone 2</i>	<i>Zone 3</i>	<i>Zone 4</i>	<i>Zone 5</i>	<i>Zone 6</i>	<i>Zone 7</i>	<i>Zone 8</i>	<i>Zone 9</i>
<b>Regular Time Labor Rates (7:30 a.m. to 4:00 p.m. Monday – Friday)*</b>									
Supervisor Labor Rate \$/hour		\$61.49	\$78.25					\$89.42	
Laborer Labor Rate \$/hour		\$50.30	\$64.83					\$76.02	
Inspector Labor Rate \$/hour									
Project Estimator Labor Rate \$/hour		\$122.95	\$145.31					\$167.67	
<b>Overtime/Emergency Labor Rates (Outside of Regular Time working hours)*</b>									
Supervisor Labor Rate \$/hour		\$92.22	\$117.37					\$134.14	
Laborer Labor Rate \$/hour		\$75.45	\$97.24					\$114.02	
Inspector Labor Rate \$/hour									
Project Estimator Labor Rate \$/hour		\$184.44	\$217.97					\$251.50	

2. The pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.
3. Partners Excavating has assured the University that they are capable of fulfilling the needs of the University. Partners shall provide the University with a minimum 30 day notice in the event that they will not be able to meet those needs.
4. Partners Excavating shall agree to the annual increase amount to be based on the CPI-W scale per renewal.
5. Partners Excavating shall provide detailed invoicing that clearly demonstrates contract pricing.
6. There will be no fee for payment with Credit Card. Credit Card payment is the preferred method of payment for JMU. Any processing fee identified in your proposal will be waived.

7. The University will issue a purchase order for each project based upon a quote provided by the Contractor. The purchase order shall be the Contractor's authorization to perform work. No work shall be undertaken by the Contractor until a written purchase order is received