



## CONTRACT RENEWAL LETTER

**Date:** August 12, 2022  
**Contract #:** UCPJMU5901  
**Service:** Shredded Mulch & Landscaping Plants  
**Renewal Period:** 11/5/2022 to 11/4/2023  
**Renewal #:** 2 of 4 One-Yr  
**Issued By:** James Madison University  
Aaron Largent, Buyer Senior Ph: 540-568-4160  
Fx: 540-568-7935  
  
**Contractor:** Waynesboro Nurseries Inc.  
Attn: Kirk Quillen  
PO Box 987  
Waynesboro, VA 22980 Ph: (540) 946-3808  
  
**Contract Administrator:** Scott Jones, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **Waynesboro Nurseries Inc.**

**By:**   
Kirk Quillen

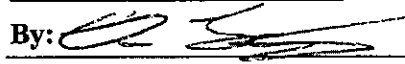
*Name (print)*

Vice President / Sales Manager

*Title*

8/12/22  
*Date Signed*

### **James Madison University**

**By:**   
Aaron Largent,

*Name (print)*

Buyer Senior

*Title*

8/12/22  
*Date Signed*



**Contract #:** UCPJMU5901

**Contractor:** Waynesboro Nurseries Inc.

**Renewal Period:** 11/5/2022 - 11/4/2023

**Commodity:** Shredded Mulch & Landscaping Plants

1. The pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.

a. Pricing for plants that are grown at Waynesboro Nurseries and are to be picked up at Waynesboro Nurseries shall be offered at 5% off the lowest price on wholesale price list regardless of quantity.

b. Pricing for plants that are grown at Waynesboro Nurseries and are to be delivered shall be discounted from the wholesale price list based on the quantities stated below. In this scenario the quantity is based on one variety and size to receive the price discounts listed. Minimum delivery order size is \$2,000.00.

Quantity	Discount
0 – 50	No Discount
50 – 500	5%
500+	10%

c. Plants that are grown elsewhere where Waynesboro Nurseries are wholesaling or brokering shall be charged at Net pricing.

A handwritten signature in black ink, appearing to be "KQ", is located in the lower right portion of the page.