



CONTRACT RENEWAL LETTER

Date: July 22, 2021
Contract #: UCPJMU5901
Service: Shredded Mulch & Landscaping Plants
Renewal Period: 11/5/2021 to 11/4/2022
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Mikayla Comer, Buyer Specialist Ph: 540-568-4160
Fx: 540-568-7935

Contractor: Waynesboro Nurseries Inc.
Attn: Kirk Quillen
PO Box 987
Waynesboro, VA 22980 Ph: (540) 946-3808

Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Waynesboro Nurseries Inc.

By: Kirk Quillen
Kirk Quillen

Name (print)

Vice President / Sales Manager 07/22/21
Title Date Signed

James Madison University

By: Mikayla Comer
Mikayla Comer,

Name (print)

Buyer Specialist 7/22/21
Title Date Signed



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Contractor: Waynesboro Nurseries Inc.

Renewal Period: 11/5/2021 - 11/4/2022

Commodity: Shredded Mulch & Landscaping Plants

1. The pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.

a. Pricing for plants that are grown at Waynesboro Nurseries and are to be picked up at Waynesboro Nurseries shall be offered at 5% off the lowest price on wholesale price list regardless of quantity.

b. Pricing for plants that are grown at Waynesboro Nurseries and are to be delivered shall be discounted from the wholesale price list based on the quantities stated below. In this scenario the quantity is based on one variety and size to receive the price discounts listed. Minimum delivery order size is \$2,000.00.

Quantity	Discount
0 – 50	No Discount
50 – 500	5%
500+	10%

c. Plants that are grown elsewhere where Waynesboro Nurseries are wholesaling or brokering shall be charged at Net pricing.