



CONTRACT RENEWAL LETTER

Date: October 28, 2024
Contract #: UCPJMU5900
Service: Shredded Mulch & Landscaping Plants
Renewal Period: 11/5/2024 to 11/4/2025
Renewal #: 4 of 4 One-Yr
Issued By: James Madison University
Aaron Largent, Buyer Senior
Ph: 540-568-4160
Fx: 540-568-7935
Contractor: Watkins Nurseries
101 Dry Bridge Rd.
Midlothian, VA 23114
Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The previous contract pricing schedule is hereby replaced with the pricing schedule attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Watkins Nurseries

By: Robert S. Watkins

Name (print)

Buyer Senior 10/29/24
Title Date Signed

James Madison University

By: Aaron Largent

Name (print)

Buyer Senior 10/28/24
Title Date Signed



Contract #: UCPJMU5900
Contractor: Watkins Nurseries
Renewal Period: 11/5/2024 - 11/4/2025
Commodity: Shredded Mulch & Landscaping Plants

1. See Mulch Pricing Schedule below.

ITEM	DESCRIPTION	UNIT PRICE (per yard)
1	Double Shredded Hardwood Mulch	\$20.77 / Cubic Yard
2	Triple Shredded Hardwood Mulch	N/A
3	Double Shredded Brown or Black Dyed Mulch	\$21.29 / Cubic Yard
4	Triple Shredded Brown Dyed Mulch	N/A
5	Delivery Charges	\$449.14 / 80 CY Load
6	Additional Fees	N/A

2. The pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.
3. Watkins Nurseries shall agree to provide a discount all landscaping tree/plants 7% from list price. If, the University shall purchase at least \$45,000.00 in mulch annually, the landscaping plant/tree discount shall increase to 10% for the remainder of the contract year.
4. Charge Card Processing Fee: 3.00%