



## CONTRACT RENEWAL LETTER

**Date:** October 28, 2024  
**Contract #:** UCPJMU5900  
**Service:** Shredded Mulch & Landscaping Plants  
**Renewal Period:** 11/5/2024 to 11/4/2025  
**Renewal #:** 4 of 4 One-Yr  
**Issued By:** James Madison University  
Aaron Largent, Buyer Senior  
Ph: 540-568-4160  
Fx: 540-568-7935  
**Contractor:** Watkins Nurseries  
101 Dry Bridge Rd.  
Midlothian, VA 23114  
**Contract Administrator:** Scott Jones, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The previous contract pricing schedule is hereby replaced with the pricing schedule attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Watkins Nurseries**

By: 

ROBERT S. WATKINS

Name (print)

POSS JONES

Title

10/29/24

Date Signed

**James Madison University**

By: 

Aaron Largent,

Name (print)

Buyer Senior

Title

10/28/24

Date Signed



**Contract #:** UCPJMU5900

**Contractor:** Watkins Nurseries

**Renewal Period:** 11/5/2024 - 11/4/2025

**Commodity:** Shredded Mulch & Landscaping Plants

1. See Mulch Pricing Schedule below.

ITEM	DESCRIPTION	UNIT PRICE (per yard)
1	Double Shredded Hardwood Mulch	\$20.77 / Cubic Yard
2	Triple Shredded Hardwood Mulch	N/A
3	Double Shredded Brown or Black Dyed Mulch	\$21.29 / Cubic Yard
4	Triple Shredded Brown Dyed Mulch	N/A
5	Delivery Charges	\$449.14 / 80 CY Load
6	Additional Fees	N/A

2. The pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.

3. Watkins Nurseries shall agree to provide a discount all landscaping tree/plants 7% from list price. If, the University shall purchase at least \$45,000.00 in mulch annually, the landscaping plant/tree discount shall increase to 10% for the remainder of the contract year.

4. Charge Card Processing Fee: 3.00%