



CONTRACT RENEWAL LETTER

Date: August 18, 2021
Contract #: UCPJMU5900
Service: Shredded Mulch & Landscaping Plants
Renewal Period: 11/5/2021 to 11/4/2022
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Mikayla Comer, Buyer Specialist
Ph: 540-568-4160
Fx: 540-568-7935

Contractor: Watkins Nurseries
101 Dry Bridge Rd.
Midlothian, VA 23114

Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Watkins Nurseries

By: [Signature]
Jasem D. Campbell
Name (print)

Sales 9/13/21
Title Date Signed

James Madison University

By: [Signature]
Mikayla Comer,
Name (print)

Buyer Specialist 8/19/21
Title Date Signed



**Contract #:** UCPJMU5900  
**Contractor:** Watkins Nurseries  
**Renewal Period:** 11/5/2021 - 11/4/2022  
**Commodity:** Shredded Mulch & Landscaping Plants

1. See Mulch Pricing Schedule below.

ITEM	DESCRIPTION	UNIT PRICE (per yard)
1	Double Shredded Hardwood Mulch	19.65 / Cubic Yard
2	Triple Shredded Hardwood Mulch	N/A
3	Double Shredded Brown or Black Dyed Mulch	20.15 / Cubic Yard
4	Triple Shredded Brown Dyed Mulch	N/A
5	Delivery Charges	425.00 / 80 CY Load
6	Additional Fees	N/A

2. The pricing is set and there shall be no additional fees and/or expenses charged to the University without prior approval.
3. Watkins Nurseries shall agree to provide a discount all landscaping tree/plants 7% from list price. If, the University shall purchase at least \$45,000.00 in mulch annually, the landscaping plant/tree discount shall increase to 10% for the remainder of the contract year.