



## CONTRACT RENEWAL LETTER

**Date:** April 30, 2025  
**Contract #:** UCPJMU5527  
**Service:** Safety Data Sheet Records Management System  
**Renewal Period:** 6/28/2025 to 6/27/2026  
**Renewal #:** 6 of 9 One-Yr  
**Issued By:** James Madison University  
Colleen Johnson, Lead Commodity Contract Officer Ph: 540-568-3137  
Fx: 540-568-7935  
**Contractor:** Kelleher Helmrich and Associates, Inc. (KHA)  
Attn: Alfonso Lerma  
233 East 84th Drive  
Merrillville, IN 46410 Ph: 419-287-6832  
**Contract Administrator:** Marcella Mullenax, Administration & Finance

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **Kelleher Helmrich and Associates, Inc. (KHA)**

By: 

Alfonso Lerma

*Name (print)*

Assistant Director of Sales 4/30/2025

*Title*

*Date Signed*

### **James Madison University**

By: 

Colleen Johnson, CUPO

*Name (print)*

Lead Commodity Contract Officer 4/30/2025

*Title*

*Date Signed*



Renewal #6

**Contract #:** UCPJMU5527

**Contractor:** Kelleher Helmrich and Associates, Inc. (KHA)

**Renewal Period:** 06/28/2025 – 06/27/2026

**Commodity:** Safety Data Sheet Records Management System

### **Pricing Schedule**

1. Contractor's Pricing Schedule is as follows:

Item	Price	Unit
a. Initial year of service, including maintenance, up to 10,000 SDS and setup of system from provided paper SDS. Includes customization of user/approval workflow, binder structure, and end user documentation.	\$10,500.00	One-Time
b. Succeeding option years, including maintenance, up to 9 additional years	\$6,000.00	Per year
c. SDS management above 10,000	\$600.00	Per year, per 1,000 SDS
d. Optional Additional custom labels beyond one (1)	\$500.00	Each
e. Optional Additional custom reports beyond ten (10)	\$250.00	Each
f. Optional In-Person Training (not including travel)	\$500.00	Per day

KHA does not charge any additional charge card processing fees.

2. General Cooperative Pricing:

General pricing schedule including price breaks per volume and available discounts. When the general pricing schedule (below) does not serve a given organization's unique needs best KHA shall further provide the most cost-effective and competitive pricing beyond the included general pricing; offering additional discounts, and competitive price matches when possible for other organizations whose needs vary.

a. Pricing Schedule for Initial Setup:

Planned SDS Qty.	Price
10,000	\$10,500

b. Pricing Schedule for Maintenance:

Planned SDS Qty.	Price
10,000	\$6,000



Renewal #6

9,000	\$10,260
8,000	\$9,600
7,000	\$8,400
6,000	\$7,200
5,000	\$6,720
4,000	\$5,760
3,000	\$5,400
2,000	\$4,800
1,000	\$3,000
500	\$2,400
100	\$1,500

9,000	\$5,724
8,000	\$5,376
7,000	\$5,040
6,000	\$4,320
5,000	\$4,200
4,000	\$3,744
3,000	\$3,132
2,000	\$2,640
1,000	\$2,400
500	\$2,100
100	\$1,200

- SDS management in addition to the "Planned SDS Qty." \$600.00, per year, per 1,000 SDS
- Optional additional custom (chemical container) labels beyond one (1) \$500.00, per label
- Optional additional custom reports beyond ten \$250.00, per report
- Optional in-person training \$500.00, per day (not including travel)