



**CONTRACT RENEWAL LETTER**

**Date:** March 03, 2022  
**Contract #:** UCPJMU5495  
**Service:** Arborist Services  
**Renewal Period:** 4/11/2022 to 4/10/2023  
**Renewal #:** 3 of 4 One-Year  
**Issued By:** James Madison University  
Mikayla Fahrney, Buyer Senior Ph: 540-568-4160  
Fx: 540-568-7935

**Contractor:** Big O Tree & Lawn Service, Inc  
Attn: Sten Cempe  
63 Flory Avenue  
Stuarts Draft, VA 24472 Ph: (540) 337-4588

**Contract Administrator:** Scott Jones, Facilities Management

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Big O Tree & Lawn Service, Inc**

**By:** Sten Cempe  
Sten Cempe  
Name (print)

Vice President 3-4-22  
Title Date Signed

**James Madison University**

**By:** Mikayla Fahrney  
Mikayla Fahrney,  
Name (print)

Buyer Senior 3/4/22  
Title Date Signed



**Contract #:** UCPJMU5495

**Contractor:** Big O Tree & Lawn Service, Inc

**Renewal Period:** 04/11/2022 - 04/10/2023

**Commodity:** Arborist Services

Pricing Schedule	Discount/Rate
Regular Pruning, Trim Work, Felling, Tree Removal and Stump Grinding	\$221.00 /hr
Storm Damage and/or Emergency Work (must respond within 24 hours and remain on site for consecutive days until job is complete)	\$253.00 /hr
Materials and Labor for Fertilization, Insect and Disease Control and IPM Management	\$175.00 /hr
IPM (Integrated Pest Management) consulting services	\$95.00 /hr
The pricing is set and there shall be no additional fees and/or expenses charged to the University.	