



**CONTRACT RENEWAL LETTER**

**Date:** August 31, 2021  
**Contract #:** UCPJMU5326  
**Service:** Special Event Equipment Rental  
**Renewal Period:** 11/15/2021 to 11/14/2022  
**Renewal #:** 3 of 6 One-Year  
**Issued By:** James Madison University  
Garrett Morris, Buyer Senior Ph: 540-568-4501  
Fx: 540-568-7935

**Contractor:** Central Virginia Rental (CVR)  
Attn: Daniel Showalter  
2482 Jefferson Highway  
Waynesboro, VA 22980 Ph: (540) 943-8173

**Contract Administrator:** Julie Bubb Dove, Facilities Management

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Central Virginia Rental (CVR)**  
By: *Daniel Showalter*  
Daniel Showalter

**James Madison University**  
By: *Garrett Morris*  
Garrett Morris, CUPO, CPPB

*Name (print)*  
President  
*Title* *9-15-21*  
*Date Signed*

*Name (print)*  
Buyer Senior  
*Title* *8/31/21*  
*Date Signed*