



## CONTRACT RENEWAL LETTER

**Date:** September 18, 2019  
**Contract #:** UCPJMU5326  
**Service:** Special Event Equipment Rental  
**Renewal Period:** November 15, 2019 to November 14, 2020  
**Renewal #:** 1 of 6 One-Year  
**Issued By:** James Madison University  
Garrett Morris, Buyer Senior Ph: 540-568-4501  
**Contractor:** Central Virginia Rental (CVR)  
Attn: Daniel Showalter  
2482 Jefferson Highway  
Waynesboro, VA 22980 Ph: 540-943-8173  
**Contract Administrator:** Julie Bubb Dove, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **Central Virginia Rental (CVR)**

**By:** Daniel Showalter  
Daniel Showalter

*Name (print)*

President 9/19/19  
Title Date Signed

### **James Madison University**

**By:** Garrett Morris  
Garrett Morris, CUPO

*Name (print)*

Buyer Senior 9/18/19  
Title Date Signed