



CONTRACT RENEWAL LETTER

Date: August 31, 2021
Contract #: UCPJMU5266
Service: Promotional Items and Imprinting Services
Renewal Period: 10/15/2021 to 10/14/2022
Renewal #: 3 of 5 One-Year
Issued By: James Madison University
Dana Simmers, Buyer Senior
Ph: 540-568-7523
Fx: 540-568-7935
Contractor: Sans Screenprint
Attn: Sixto Naranjo
7014 Wellington Road
Manassas, VA 20109
Ph: 703-368-6700
Contract Administrator: Dana Simmers (CA), Procurement Buyer

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Sans Screenprint

By:

Sixto Naranjo

Name (print)

President

Title

9/20/21

Date Signed

James Madison University

By:

Dana Simmers, CUPO

Name (print)

Buyer Senior

Title

8/31/21

Date Signed

Contract #: UCPJMU5266

Contractor: Sans Screenprint

Renewal Period: 10/15/2021 - 10/14/2022

Commodity: Promotional Items and Imprinting Services

1. Contractor's Imprinting Services pricing schedule is as follows:

- a. Samples - no additional cost – samples to be returned to Contractor at Agency's expense.
- b. Set-up fees - no additional cost
- c. Set-up fees for other goods or services offered - no additional cost
- d. Custom designing and creating artwork - no additional cost
- e. Custom designing print screen and embroidery artwork - no additional cost
- f. Embroidery pricing: *(Embroidery only, apparel/item not included)*

| Number of Stitches | 7 or under | 8-14 pieces | 15-29 pieces | 30-74 pieces | 75-149 pieces | 150-299 pieces | 300-599 pieces | 600-999 pieces | 1000-4000 pieces |
|---------------------------|------------|-------------|--------------|--------------|---------------|----------------|----------------|----------------|------------------|
| Up to 4000 | \$4.00 | \$4.00 | \$3.50 | \$3.50 | \$3.25 | \$3.00 | \$2.75 | \$2.60 | \$2.50 |
| Up to 5000 | \$4.00 | \$4.00 | \$3.50 | \$3.50 | \$3.25 | \$3.00 | \$2.75 | \$2.60 | \$2.50 |
| Up to 6000 | \$4.80 | \$4.80 | \$4.30 | \$4.30 | \$4.00 | \$3.50 | \$3.00 | \$2.90 | \$2.80 |
| Up to 7000 | \$4.80 | \$4.80 | \$4.30 | \$4.30 | \$4.00 | \$3.50 | \$3.00 | \$2.90 | \$2.80 |
| Up to 8000 | \$4.80 | \$4.80 | \$4.30 | \$4.30 | \$4.00 | \$3.50 | \$3.00 | \$2.90 | \$2.80 |
| Up to 9000 | \$4.80 | \$4.80 | \$4.30 | \$4.30 | \$4.00 | \$3.50 | \$3.00 | \$2.90 | \$2.80 |
| Up to 10000 | \$4.80 | \$4.80 | \$4.30 | \$4.30 | \$4.00 | \$3.50 | \$3.00 | \$2.90 | \$2.80 |
| Each Addtl. 1000 stitches | \$0.35 | \$0.35 | \$0.35 | \$0.35 | \$0.35 | \$0.35 | \$0.35 | \$0.35 | \$0.35 |

- g. Screen Printing Services pricing: *(Screen Printing only, apparel/item not included)*

| Number of Colors | | | | | | | |
|------------------|--------|--------|--------|--------|--------|--------|------------------|
| Quantity | 1 | 2 | 3 | 4 | 5 | 6 | Each add'l color |
| 1-11 | \$2.75 | \$3.10 | \$3.60 | \$4.00 | \$4.40 | \$4.80 | \$0.50 |
| 12-23 | \$1.90 | \$2.25 | \$2.75 | \$2.90 | \$3.50 | \$3.95 | \$0.40 |
| 24-47 | \$1.70 | \$2.05 | \$2.45 | \$2.35 | \$3.10 | \$3.55 | \$0.40 |

| | | | | | | | |
|-------------|--------|--------|--------|--------|--------|--------|--------|
| 48-71 | \$1.45 | \$1.65 | \$2.00 | \$2.10 | \$2.75 | \$3.10 | \$0.40 |
| 72-143 | \$1.25 | \$1.45 | \$1.70 | \$2.00 | \$2.35 | \$2.75 | \$0.30 |
| 144-287 | \$1.10 | \$1.35 | \$1.50 | \$1.75 | \$2.00 | \$2.40 | \$0.30 |
| 288-499 | \$1.05 | \$1.25 | \$1.45 | \$1.60 | \$1.75 | \$1.95 | \$0.30 |
| 500-999 | \$1.00 | \$1.10 | \$1.30 | \$1.50 | \$1.65 | \$1.85 | \$0.20 |
| 1,000-1,999 | \$0.95 | \$1.00 | \$1.15 | \$1.25 | \$1.35 | \$1.45 | \$0.20 |
| 2,000-4,999 | \$0.85 | \$0.95 | \$1.05 | \$1.20 | \$1.30 | \$1.40 | \$0.15 |
| 5,000-up | \$0.75 | \$0.90 | \$1.00 | \$1.15 | \$1.25 | \$1.35 | \$0.10 |

2. Contractor shall provide electronic proofs at no additional charge.
3. Contractor shall waive delivery costs on all standard and rush orders.
4. Contractor shall waive all restocking and shipping fees for products that are damaged and/or printed incorrectly.
5. Contractor shall waive all restocking and shipping fees of returns/exchanges on blank items.
6. Contractor rescinds terms and conditions on sample invoice submitted with proposal.
7. Contractor shall maintain IMG licensed for James Madison University for the duration of the contract. Any associated costs shall be the sole responsibility of the Contractor.
8. Contractor shall not bill the Purchasing Agency charge card processing fees.
9. All deliveries made to the Purchasing Agency shall be FOB destination.
10. Payment shall be made to the Contractor in accordance with the Code of Virginia, §2.2-4347 through 2.2-4354, Prompt Payment Act.
11. The Contractor has disclosed all potential fees. Additional charges shall be reviewed and approved by Procurement Services prior to purchase.