



## CONTRACT MODIFICATION

**Date:** October 22, 2020  
**Contract #:** UCPJMU5263  
**Service:** Promotional Items and Imprinting Services  
**Modification #:** One  
**Issued By:** James Madison University Ph: 540-568-5113  
Dana Simmers, Buyer Senior Fx: 540-568-7935  
**Contractor:** Promo Factory  
Attn: Spencer Mahanes  
6440 Thomas Jefferson Pkwy Suite C  
Palmyra, VA 22963  
**Contract Administrator:** Dana Simmers (CA), Procurement

### Description of Modification Notice:

The following is added to the above referenced contract:

- The contractor shall implement procedures to ensure items manufactured for James Madison University shall not be made in factories where any worker is under fifteen years of age *and* no worker is under the age permitted per local law; where forced labor is involved (prison labor, trafficked labor, indentured labor, bonded labor); nor in any factory where corporal punishment or other forms of mental or physical coercion is practiced. As an alternative the contractor may maintain affiliation with the Fair Labor Association through membership at their expense.

Except as provided herein, all terms and conditions of Contract Number UCPJMU5263 as herefore changed, remain unchanged and in full force and effect.

### Promo Factory

**By:** Spencer Mahanes  
Spencer Mahanes

President 10/22/20  
Name (print) Date Signed  
Title

### James Madison University

**By:** Dana Simmers  
Dana Simmers, CUPO

Buyer Senior 10-23-20  
Name (print) Date Signed  
Title