



## CONTRACT RENEWAL LETTER

**Date:** June 05, 2025  
**Contract #:** UCPJMU5201  
**Service:** Auditing Services for WMRA Radio Station  
**Renewal Period:** 8/1/2025 to 7/31/2026  
**Renewal #:** 7 of 9 One-Yr  
**Issued By:** James Madison University  
Shanna Devers, Lead Commodity Contract Officer Ph: 540-568-3131  
Fx: 540-568-7935  
  
**Contractor:** PBMares, LLP  
Attn: Betsy Hedrick  
P. O. Box 1226  
Harrisonburg, VA 22801 Ph: (540) 434-5975  
  
**Contract Administrator:** Meghann McCoy, WMRA Radio Station

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is \$22,435.73.

This renewal is expressly contingent upon the availability of federal funds allocated for the services described herein.

The contractor shall not commence any work, incur any costs, or make any commitments under this contract renewal until it has received written notice from James Madison University confirming that such funds have been secured and are available. The Contractor acknowledges and agrees that any work performed or expenses incurred prior to the receipt of such written notice shall be at the Contractor's sole risk and expense.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **PBMares, LLP**

**By:** Betsy Hedrick  
Betsy Hedrick

*Name (print)*

Audit Partner

*Title*

6/6/25

*Date Signed*

### **James Madison University**

**By:** Shanna Devers  
Shanna Devers, CUPO

*Name (print)*

Lead Commodity Contract Officer

*Title*

6/5/2025

*Date Signed*