



December 7, 2016

ADDENDUM NO. ONE

TO ALL OFFERORS:

REFERENCE: Request for Proposal No: **RFP# LBS-945**
RFP Issue Date: **November 14, 2016**
Commodity: **Long-Term Digital Preservation and Storage Solution**
RFP Closing On: **December 13, 2016 at 2:00 p.m. (Eastern)**

Please note the clarifications or change(s) made on this proposal:

1. Question: Is this RFP for a totally hosted, completely off-premise solution?

Answer: Storage would be off-premise; tools need to be accessible locally- either locally hosted or hosted-by-provider as part of a total preservation solution.

2. Question: Reference Section IV, Part D Maintenance and Support, Question 7: *Describe capabilities for remote support and indicate the access to accounts and systems that would be required. Describe the locations from which this activity would take place.*

This question infers that JMU is requiring that preservation tools be installed at JMU. Is this a requirement? If so, do you have existing hardware servers that can be used and what are their specifications or would servers need to be procured as well?

Answer: JMU is not requiring that preservation tools be installed at JMU (see response to Question 1 above). Depending on where the preservation tools are hosted (locally or off-premise), offerors should indicate within their response to this question if remote support is a component of the product support strategy. For locally hosted preservation tools, servers do not need to be a part of the offeror's proposal; however, offerors should indicate any server specifications within their proposal.

3. Question: What operating system is the standard within JMU and expected to be used on this project?

Answer: Offerors should provide information regarding the proposed system's operating system requirements in their response to IV. B. 2 of RFP# LBS-945.

4. Question: Reference Section IV, Part A.5 Functionality (Preservation Storage), Question a: *Describe method of storage (internal servers, cloud storage, etc.).*

Regarding the storage aspect, it seems clear that JMU is asking for an off-premise (dark archive) digital storage solution; however, why ask about "internal servers" if the storage solution being sought is off-premise?

Answer: Within their response, Offerors should specify the location of off-premise storage (i.e. on the offerors internal servers, cloud storage, etc.)

Question: Regarding access and knowing that you are seeking a dark archive, which indicates little or no access, can you explain at what frequency you expect to access your content that is in the off-premise storage solution? Roughly how often?

Answer: There are no requirements regarding the amount of access to content JMU expects to have. Offerors should provide all options in their response to IV. A. 5. a. iv of RFP# LBS-945.

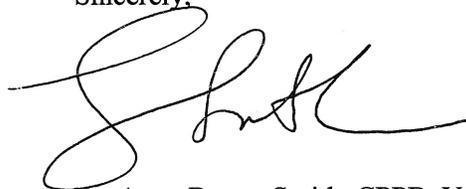
Question: Is there a separate system that is providing access copies of what is in the dark archive and if so what is that system and does it need to integrate with the new Long-Term Digital Preservation and Storage solution?

Answer: There are no requirements regarding the proposed solutions integration capabilities. If relevant, offerors should indicate which systems have been integrated with the proposed system previously and also describe plans for future integration capabilities in their response to IV. A. 1 of RFP# LBS-945.

Question: Does JMU have access to IT expertise, programmers, and resources for this project? What skills are available and will they be expected to work on this project?

Answer: JMU recognizes that a level of IT support may be needed to implement and support a solution. LET has expertise both in-house and with campus IT. JMU's level of IT support will depend upon the solution that is implemented. Offerors should provide detail on JMU staffing and technical requirements to *support* the proposed system in their response to IV.A. 1. h of RFP# LBS-945. Offerors should provide detail on JMU staffing and technical requirements to *implement* the proposed system in their response to IV. C.1 of RFP# LBS-945. JMU's preference is not to expend significant in-house hours on this solution.

Sincerely,



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