



CONTRACT EXTENSION LETTER

Date: March 07, 2025
Contract #: UCPJMU4469
Service: Card System Maintenance, Equipment, and Services
Extension Period: Extension period shall be from 10/01/2025 through 9/30/2026
Issued By: James Madison University
Colleen Johnson, Lead Commodity Contract Officer Ph: 540-568-3137
Fx: 540-568-7935

Contractor: The CBORD Group, Inc.
Attn: Beth Buchanan
950 Danby Road, Suite 100c
Ithaca, NY 14850 Ph: 607.330.3920

Contract Administrator: Heather Wilharm, Business Services

Description of Extension Notice:

In accordance with the Commonwealth of Virginia Purchasing Manual for Institutions of Higher Education and Their Vendors all terms, conditions, and specifications of the original contract remain the same during the contract extension period, along with any modifications that may have been incorporated up to this point. The contract pricing for this extension period will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed extension notice to my attention within ten days.

The CBORD Group, Inc.

By: 

Beth Buchanan

Signature: 984dceab-92e3-4a68-880e-23f3b4f23e2e

Name (print)

Sr. Dir. of Contract Administration 03/07/2025

Title

Date Signed

James Madison University

By: 

Colleen Johnson, CUPO

Name (print)

Lead Commodity Contract Officer 3/7/2025

Title

Date Signed